

Dear Parents,

With all of the uncertainty in the world's affairs, we are making it **MANDATORY** that the following list of requirements is complete and turned in to Norbeck before your child will be permitted to attend school.

We understand that life can be hectic at times and that this task may require a few moments out of your busy schedule, however, we urge you to sit down and really think about the safety and well-being of your child while they are here at school. None of us like to imagine what horrible tragedies could take place in the Maryland, D.C., Virginia area, but we want to know that we are doing all we possibly can to be prepared if such an event may occur. *We have done our part* by stocking each and every classroom with a three day supply of food and water, having staff participate in a Catastrophe Training course as well as having all staff have their very own change of clothes and supply of medicine. Now it is your turn. Read over the following items very carefully and complete each and every task when appropriate for your child. If you have any questions, feel free to contact the office.

_____ A complete 9-11 supply in a labeled grocery bag including;

- _____ a full change of warm clothes, including socks and underwear
- _____ a picture of the family
- _____ a child size blanket
- _____ a 3-day supply of all medicines taken on a daily basis, non-prescription and prescription, including the doctor's orders

_____ If your child has any allergies which requires the use of Benadryl and/or an EpiPen your child's doctor must complete, sign and date the enclosed "Authorization for Emergency Care" form

Remember, this is required for all children before they may attend Norbeck for the school year.

We thank you in advance for your time and attention to this very important matter.

Sincerely,
Keira Rakestraw